

FLEET CARDS (GSE costs)

PURCHASE CARD LOG FOR BILLING PERIOD: 1Q, F/15, THROUGH _____ PRINTED NAME OF PURCHASE CARDHOLDER: _____

ITEMS OR SERVICES ORDERED	VENDOR/MERCHANT	PRE-APPROVALS (IF APPROPRIATE)	DATE ORDERED	TOTAL COST	OBJECT Class	DATE REC'D and verification (signature)	DATE OF COST Allocation
Repair hydraulic Jack, for generator PM	Blue Moon RV - Carrollton TX (MCP)	Signatures/Title	12/23/14	\$2,600.70		EP	12/14
* Slideout room would not retract, repair + perform routine PM	Bob's RV SERVICE - Houston (LHV-2)	Signatures/Title	11/20/14	\$1,922.00		EP	12/14
Mobile Command Post trailer tire blowout - replace.	Chabill's Tire (Morgan City, LA)	Signatures/Title	12/10/14	\$247.18		EP	12/19
Portable generator PM + test	Parker Power (Carrollton, TX)	Signatures/Title	12/7/14	\$290.43		EP	12/17

SIGNATURE OF PURCHASE CARDHOLDER: _____

TELEPHONE NUMBER: _____

(214) 665-6616

DATE: _____

12/20/14

SIGNATURE OF APPROVING OFFICIAL: _____

TELEPHONE NUMBER: _____

SITE NOTE: CES ENVIR.

Carbvl
A.C. - Tech 713 8386169

Bob Jones RV Service

1408 Missouri Street * South Houston, Texas 77587 * 713-910-2949 Fax: 713-910-2848

Customer	Vehicle	PO #	Date Printed	Invoice
EPA 1445 Ross Ave Suite 1200 Dallas, TX 75202-733 Phone: 214-789-1627 Ext: Phone2:	Plate: 7891627 VIN: Make: 2007 Mobile Command Model:		11/20/2014	12253
Work to be Performed	Writer:		Motor Hrs:	
			Motor:	
			Unit #:	
			Miles:	
			Date Created: 10/28/2014	

1. Change oil
2. Change oil to generator
3. Inspect slideout seal water leaks inside
4. Inspect seal to roof has a leak coming down in center where electric.
5. Back up battery does not power orange outlets behind electronics rack.

Qty	Part / Tech	Description	Parts	Labor
1.00	12U240	Global Micro Switch wActuator	123.00	
9.00	38-8852	3/4"X9/16" Rubber Seal	16.65	
1.00	Freight	Freight--switch	20.16	
1.00	Gaskets	A/C Gasket	22.99	
1.00	WIX 57182	Engine Oil Filter	20.61	
1.00	WIX 51307	Generator Oil Filter	15.10	
7.00	CHV 400-15-40-1	Delo Oil 15W40--gal	199.43	
1.00	011250	9"X9" Electrical Box plate fab	43.96	
		Labor; Accessed slideroom and found the stop plate and adjusters. We checked fluid reservoir. By properly adjusting broom operation we were able to make dash indicator operate correctly.		287.50
		Labor; Diagnosed loss of power feeding orange outlets in coach. We disassembled control rack and located source breaker and reset. we tsted all functions we are familiar with.		373.75
		Labor; Diagnosed dash light indicator on satellite. We found broken micro switch arm. We locsted new switch with aluminum arm and replaced.		230.00
		Labor; Diagnosed lose mounting bolts and worn gasket on rear a/c. We puuled a/c and replaced gasket. We flooded roof to test and was in two hard rains and no leaks.		230.00
		Labor; Lubed and resecured screws on side mirrors.		48.30
		Labor; Serviced generator oil and filter		57.50

Service Recommendations

6. Rear a/c leak seam to condensate inside at inner shroud. 7. Leveling jack system will not extend or retract all the way. 8. Passenger side cab cannot get latching reatiner to clip in. 9. side view mirrors are loose. Slideout warning light not going out on dash. 11. satelite warning light on dash 12. Dash a/c not
We Believe that the quality workmanship, will protect your Investment and your family.*Thank You for your Business and Come Again!*****

I hereby authorize you to perform the above repair work including necessary parts and materials set forth. Additional labor, parts or materials may be required to repair the vehicle, and further such repairs shall not be performed until after I have authorized them either in writing or verbally. You and your employees are authorized to operate the vehicle on streets, highways or elsewhere at my risk for the purpose of test inspection and delivery. It is understood and agreed the repair facility is not responsible for any loss or damage to vehicle.

X _____
 Received By

Labor	1,439.77
Parts	461.90
Addl Charges	0.00
	0.00
	0.00
Towing	0.00
Sublet	0.00
Sales Tax	0.00
Shop Chg	21.33
F.E.T.	0.00
Inspection	0.00
Amount Pd	1,923.00
Master Card	
Total Due	\$0.00

Bob Jones RV Service

1408 Missouri Street * South Houston, Texas 77587 * 713-910-2949 Fax: 713-910-2848

Customer	Vehicle	PO #	Date Printed	Invoice
EPA 1445 Ross Ave Suite 1200 Dallas, TX 75202-733 Phone: 214-789-1627 Ext: Phone2:	Plate: 7891627 VIN: Make: 2007 Mobile Command Model:		11/20/2014	12253
Work to be Performed	Writer:		Motor Hrs:	Motor:
			Unit #:	Miles:
			Date Created: 10/28/2014	

1. Change oil
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5. Back up battery does not power orange outlets behind electronics rack.

Qty	Part / Tech	Description	Parts	Labor
		Labor; Serviced engine oil and filter.		86.22
		Labor; Trouble shooting rain leak at electrcal panel. We discovered a 12" x12" elec junction box cover was strpped out. We fabed new one out of galvanized and replaced.		126.50
		Labor; We did diagnose dash a/c power not getting to compressor. we are not equipped to further diag this problem. No charge		0.00

Service Recommendations

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Sales Tax	0.00
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F.E.T.	0.00
Inspection	0.00
Amount Pd	1,923.00
Master Card	
Total Due	\$0.00

ROUTING AND TRANSMITTAL SLIP

Date

12/17/14

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

1. Chris Petersen

2. Patti Sonntag

3. Gary Zimmerman

4.

5.

6.

7.

8.

9.

10.

<input checked="" type="checkbox"/> Action	<input type="checkbox"/> File	<input type="checkbox"/> Note and Return
<input type="checkbox"/> Approval	<input type="checkbox"/> For Clearance	<input type="checkbox"/> Per Conversation
<input type="checkbox"/> As Requested	<input type="checkbox"/> For Correction	<input type="checkbox"/> Prepare Reply
<input type="checkbox"/> Circulate	<input type="checkbox"/> For Your Information	<input type="checkbox"/> See Me
<input type="checkbox"/> Comment	<input type="checkbox"/> Investigate	<input type="checkbox"/> Signature
<input type="checkbox"/> Coordination	<input type="checkbox"/> Justify	

REMARKS

Vehicle Bankcard purchases related to site deployments and use - fuel, maintenance, repair.

Mid-Valley (V6QF): \$2,600.70 (re: MCP); 15 HR 06LAXHR V6QF

CES Environmental Svc. (A6JP): \$1,923.00 (re: LRV-2); 15 T 6A00E A6JPRV00

Amelia (V6PN): \$247.18 (re: mobile command post trailer); 15 HR 06LAXHR V6PN

Explo (A6GH): \$290.43 (re: towed diesel generator) 15 T 6A00E A6GHBB00

Vendors: Bob Jones RV, Parker Power Systems, Blue Moon RV Repair and Chabill's Tire Service.

DO NOT use this form as a RECORD of approvals, concurrences, disposals,
clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)
Gary Zimmerman 6MD-00

Room No. - Bldg.

Addison 129

Phone No.

(214) 665-6616

OPTIONAL FORM 41 (Rev. 1-94)
Prescribed by GSA



United States
Environmental Protection Agency
Washington, DC 20460

PROGZIN-9RVPDW

BANKCARD PROCUREMENT REQUEST/ORDER

29(a). Custodial Area		1. Name of Originator Gary Zimmerman		2. Date of Requisition 12/17/2014	
29(b). Local Tracking / Miscellaneous		3. Mail Code	4. Telephone Number (214) 665-6616		5. Date Item Required
6. Signature of Originator CN=Gary Zimmerman/OU=R6/O=USEPA/C=US			7. Recommended Procurement Method <input type="checkbox"/> Competitive <input type="checkbox"/> Other than full and open competition <input type="checkbox"/> Sole source small purchase		
8. Deliver To (Project Officer) Gary Zimmerman		9. Address		10. Mail Code	11. Telephone Number (214) 665-6616
12. Suggested Source (Name, Address, ZIP Code, Phone/Contact) Name Bob Jones RV, Blue Moon RV, Parker Power Systems, Chabill's Tire Svc. Address City State Zip Phone Contact			13. Amount of money committed is: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> Original <input type="checkbox"/> Cancellation		14. For Small Purchases Only: Contracting Office is authorized to exceed the amount shown in Block 26 by 10% or 100, whichever is less. <input type="checkbox"/> Yes <input type="checkbox"/> No
15. Approvals					
a. Branch/Office CN=Chris Petersen/OU=R6/O=USEPA/C=US		Date 12/17/2014		d. Property Management Officer/Designee Date	
b. Division/Office		Date		e. Other (Specify) Date	
c. Funds listed in Block 26 and Block 14 (if any) are available and reserved. (Signature and phone number of Certifying Officer) CN=Patricia Sonntag/OU=R6/O=USEPA/C=US Patricia Sonntag, 6SF FCO		Date 12/18/2014		f. Other (Specify) Date	
16. Date of Order		17. Order Number		18. Contract Number (if any)	
19. Discount Terms					
20. FOB Point		21. Delivery of FOB Point by ON or before (Date)		22. Person Taking Order/ Quote and Phone Number	
23. Contractor (Name, Address, Zip Code)		24. Type of Order <input type="checkbox"/> a. Purchase Please furnish the above on the terms specified on both sides of this order and on the attached sheets, if any, including delivery as indicated. <input type="checkbox"/> b. Delivery provisions on the reverse are deleted. The delivery order is subject to the terms and conditions of the contract. (See Block 19) <input type="checkbox"/> Oral <input type="checkbox"/> Written <input type="checkbox"/> Confirming		Reference your Quote (See block 22)	

25. Schedule

Item Number (a)	Supplies or Services (b)	Quantity Ordered (c)	Unit (d)	Estimated Unit Price (e)	Unit Price (f)	Amount (g)	Quantity Accepted (h)
1	Fleet bankcard purchases						
2	Purchases re: V6QF (Blue Moon RV- MCP)	1	Each	\$2,600.70		2,600.70	
3	Purchases re: A6JP (Bob Jones RV - LRV2)	1	Each	\$1,923.00		1,923.00	
4	Purchases re: V6PN (Chabill's Tire Svc - trlr)	1	Each	\$247.18		247.18	
	Purchases re: A6GH (Parker Power - gen.)	1	Each	\$290.43		290.43	
Total \$						5,061.31	

26. Financial And Accounting Data

	DCN (Max 7)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class (Max 4)	SFO
1	HRB002	2015	HR	06LAXHR	303D91	2574	
2	RVB001	2015	T	6A00E	303DC6	2574	
3	HRB003	2015	HR	06LAXHR	303D91	2574	(MAX 2)

	Amount (Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1	\$2,600	70	V6QF	
2	\$1,923	00	A6JPRV00	
3	\$247	18	V6PN	

27. United States of America By (Signature)	28. Typed Name and Phone of Contracting Officer	Phone
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United States
Environmental Protection Agency
Washington, DC 20460

PROCUREMENT REQUEST/ORDER

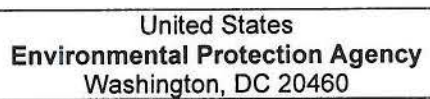
26. Financial And Accounting Data

	DCN (Max 7)	Budget/ FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/ Code (Max 7)	Program Element (Max 9)	Object Class (Max 4)	Amount	Site/ Project (Max 8)	Cost Org/ Code (Max 7)
4	RVB002	2015	T	6A00E	303DC6	2574	\$290.43	A6GHBB00	
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29. Additional Information

29 (a) Custodial Area

29 (b) Local Tracking / Miscellaneous



25. Schedule

Item Number (a)	Supplies or Services (b)	Quantity Ordered (c)	Unit (d)	Estimated Unit Price (e)	Unit Price (f)	Amount (g)	Quantity Accepted (h)
					Total \$	5,061.31	

Audit Trail for

Procurement Request with Routing Slip

PDF Name:EPA1900-8av5.pdf

Form Number:EPA1900-8a

Document Identifier:EPA1900-8a-14351130827-GZ

SUBMITTED on 12/17/2014 at 01:24:27 PM by CN=Gary Zimmerman/OU=R6/O=USEPA/C=US

REROUTED on 12/17/2014 at 02:21:01 PM by CN=Chris Petersen/OU=R6/O=USEPA/C=US

REROUTED on 12/17/2014 at 02:47:52 PM by CN=Patricia Sonntag/OU=R6/O=USEPA/C=US

APPROVED on 12/17/2014 at 02:50:31 PM by CN=Chris Petersen/OU=R6/O=USEPA/C=US

MODIFIED on 12/18/2014 at 11:33:46 AM by CN=Patricia Sonntag/OU=R6/O=USEPA/C=US - Block 26

APPROVED on 12/18/2014 at 11:34:18 AM by CN=Patricia Sonntag/OU=R6/O=USEPA/C=US